

**MINUTES OF MEETING
KNIGHTSBRIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Knightsbridge Community Development District was held Monday, August 7, 2023 at 2:00 p.m. at the Oasis Club at ChampionsGate at 1520 Oasis Club Blvd., ChampionsGate, Florida.

Present and constituting a quorum were:

Adam Morgan	Chairman
Rob Bonin	Vice Chairman
Steve Greene	Assistant Secretary
Harry Kaplan	Assistant Secretary
Nicole Henley	Assistant Secretary

Also present were:

George Flint	District Manager
Kristen Trucco	District Counsel
Amanda Udstad <i>by phone</i>	Hamilton Engineering & Surveying
Alan Scheerer	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll. All five members of the Board were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Flint: No members of the public are present to provide comment.

THIRD ORDER OF BUSINESS

Approval of Minutes of the May 1, 2023 Meeting

Mr. Flint: You have the minutes from May 1, 2023 meeting. Are there any comments or corrections to those?

On MOTION by Mr. Morgan, seconded by Ms. Henley, with all in favor, the Minutes of the May 1, 2023 Meeting, were approved.
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FOURTH ORDER OF BUSINESS

Public Hearing

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Mr. Flint: Next is the public hearings to adopt the budget and impose the assessments. Is there is a motion to open the hearing?

On MOTION by Mr. Morgan, seconded by Mr. Greene, with all in favor, the Public Hearing was opened.

A. Consideration of Resolution 2023-12 Adopting the Fiscal Year 2024 Budget and Relating to the Annual Appropriations

Mr. Flint: Resolution 2023-12 adopts the 2024 budget. You previously approved a proposed budget and set the public hearing for today. The budget is attached as exhibit ‘A’ to the resolution. We have updated the current year actuals. The numbers for next year have not changed significantly. It is pretty straight forward. If there are any questions, we can discuss those. There is no public here to provide comment.

On MOTION by Mr. Morgan, seconded by Ms. Henley, with all in favor, Resolution 2023-12 Adopting the Fiscal Year 2024 Budget and Relating to the Annual Appropriations, was approved.

B. Consideration of Resolution 2023-13 Imposing Special Assessments and Certifying an Assessment Roll

Mr. Flint: Resolution 2023-13 imposes the assessments related to the budget that you just approved. The budget and the assessment roll are attached to this resolution. Are there any questions?

On MOTION by Mr. Morgan, seconded by Mr. Kaplan, with all in favor, Resolution 2023-13 Imposing Special Assessments and Certifying an Assessment Roll, was approved.

Mr. Flint: Is there is a motion to close the public hearing?

On MOTION by Mr. Morgan, seconded by Ms. Henley, with all in favor, the Public Hearing was closed.

FIFTH ORDER OF BUSINESS

Consideration of Deficit Funding Agreement for Fiscal Year 2024

Mr. Flint: We are including developer contributions to balance the budget and in order to do that we have to enter into an agreement with the developer for that. This is the same form of funding agreement that the developer has seen in the past.

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On MOTION by Mr. Morgan, seconded by Ms. Henley, with all in favor, the Deficit Funding Agreement for Fiscal Year 2024, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-14 Designating Assistant Treasurer of the District

Mr. Flint: Resolution 2023-14 designates Darrin Mossing as an Assistant Treasurer of the District.

On MOTION by Mr. Morgan, seconded by Ms. Henley, with all in favor, Resolution 2023-14 Designating Darrin Mossing as Assistant Treasurer, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

i. Memorandum Regarding Ethics Training and Other Legislative Updates

Mr. Flint: Next is staff reports. Kristen, any attorney’s report?

Ms. Trucco: The legislative update included in the memorandum that is in the agenda. On the first page is a revision as of January of next year all Supervisors will be required to complete four hours of ethics training each year. I have included the URL for the Commission on Ethics website that has several links. The requirement has to cover certain topics such as public records law, ethics law, and Sunshine law. There are free videos on their website now which can be watched to complete the requirement. You will be required to self-certify, check off in the Form 1 box that you completed the training.

Mr. Greene: Do we need to have the training in December considering the January 1st date?

Ms. Trucco: Just January 1, 2024 and for Form 1 choose July 1st. It is going to start in 2024.

Mr. Morgan: You have to get it done by July 1st.

Mr. Trucco: Also there is a change of law regarding concealed carrying of weapons in Florida that we wanted to include for the Board that carrying firearms to CDD Board meetings is still prohibited under a separate statute section. There is also a technology transparency revision to the ethics code that prohibits Board members from contacting social media platforms for contact removal of content moderation of any type. Also Board Supervisors are prohibited from requesting documents for considering a vendor social, political or ideological interest and giving preference to that vendor based on those things. The only other update is that I am moving forward with the

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lift station conveyance for Knightsbridge. We have already gotten comments back from TWA. We just need the survey at this time. I have already been in contact with the Lennar team.

B. Engineer

i. Approval of Assignment and Assumption of District Engineering Agreement with Madden, Moorhead & Stokes, LLC

Mr. Flint: Amanda, should I just handle this?

Ms. Udstad: Yes.

Mr. Flint: Hamilton Engineering is asking that we assign and assume an agreement for District Engineering to Madden, Moorhead & Stokes which are both owned by the same parent company and Amanda will continue to serve as District Engineer under that agreement. It is just changing it from Hamilton to Madden and Moorhead which are affiliated companies.

Mr. Morgan: Make a motion to approve transfer.

On MOTION by Mr. Morgan, seconded by Mr. Greene, with all in favor, the Assignment and Assumption of District Engineering Agreement with Madden, Moorhead & Stokes, LLC, was approved.

C. District Manager's Report

i. Approval of Check Register

Mr. Flint: You have the check register. Any questions on that?

Mr. Morgan: No, make a motion to approve.

On MOTION by Mr. Morgan, seconded by Ms. Henley, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Mr. Flint: The unaudited financials through the end of June. No action is required. If there are any questions, we can discuss those. Hearing none.

iii. Ratification of Funding Request #8 - #13

Mr. Flint: Funding Request #8 is for \$5,205.43, #9 for \$6,036.10, #10 for \$3,591.00, #11 for \$448.00, #12 for \$11,279.00, and #13 for \$5,968.00.

On MOTION by Mr. Morgan, seconded by Mr. Greene, with all in favor, Funding Requests #8 - #13, were ratified.

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iv. Presentation of Number of Registered Voters – 0

Mr. Flint: Each year we are required to announce the number of registered voters in the District. You can see there are zero registered voters.

v. Approval of Fiscal Year 2024 Meeting Schedule

Mr. Flint: We are recommending this meeting be moved from the first Monday to the third Monday. We would advertise it at 10:00 a.m. or soon thereafter as practical. There will be Storey Creek, Old Hickory, Bridgewalk and Knightsbridge will be moved to the third Monday at 10:00 a.m. We will just roll from one to the next.

On MOTION by Mr. Morgan, seconded by Mr. Kaplan, with all in favor, the Fiscal Year 2024 Meeting Schedule, was approved.

EIGHTH ORDER OF BUSINESS

Other Business

- A. Discussion of Pending Plat Conveyances**
- B. Status of Permit Transfers**

Mr. Flint: Any plats, conveyances, or permit transfers?

Mr. Morgan: We talked about the lift station and that is about it.

Ms. Trucco: That is already in motion.

NINTH ORDER OF BUSINESS

Supervisor’s Requests

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Flint: If there is nothing else is there a motion to adjourn?

On MOTION by Mr. Morgan, seconded by Mr. Greene, with all in favor, the meeting was adjourned.

DocuSigned by:
George Flint

Secretary/Assistant Secretary

DocuSigned by:
Adam Morgan

Chairman/Vice Chairman