

*Knightsbridge
Community Development District*

Agenda

November 20, 2023

AGENDA

Knightsbridge

Community Development District

219 E. Livingston Street, Orlando, Florida 32801

Phone: 407-841-5524 – Fax: 407-839-1526

November 13, 2023

Board of Supervisors
Knightsbridge Community
Development District

Dear Board Members:

The meeting of the Board of Supervisors of the Knightsbridge Community Development District will be held **Monday, November 20, 2023 at 10:00 a.m., or as shortly thereafter as reasonably possible, at the Oasis Club at ChampionsGate, 1520 Oasis Club Blvd., ChampionsGate, FL 33896.** Following is the advance agenda for the regular meeting:

1. Roll Call
2. Public Comment Period
3. Organizational Matters
 - A. Acceptance of Resignation of Harry Kaplan and Appointment of Individual to Fulfill the Board Vacancy with a Term Ending November 2024
 - B. Administration of Oath of Office to Newly Appointed Board Member
 - C. Consideration of Resolution 2024-01 Designating an Assistant Secretary
4. Approval of Minutes of the October 16, 2023 Meeting
5. Consideration of Data Sharing and Usage Agreement with the Osceola County Property Appraiser
6. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager's Report
 - i. Approval of Check Register
 - ii. Balance Sheet and Income Statement
 - iii. Ratification of Funding Request #18
7. Other Business
 - A. Discussion of Pending Plat Conveyances
 - B. Status of Permit Transfers
8. Supervisor's Requests
9. Adjournment

The balance of the agenda will be discussed at the meeting. In the meantime, if you should have any questions, please contact me.

Sincerely,

George S. Flint

George S. Flint
District Manager

Cc: Jan Carpenter, District Counsel
Davie Reid, District Engineer

Enclosures

SECTION III

SECTION A

From: Stacie Vanderbilt svanderbilt@gmscfl.com
Subject: Fwd: Knightsbridge CDD resignation
Date: October 19, 2023 at 11:10 AM
To:

From: Harry Kaplan <harry.m.kaplan@gmail.com>
Date: October 18, 2023 at 10:13:33 PM EDT
To: Mark McDonald <Mark.McDonald@lennar.com>
Cc: George Flint <gflint@gmscfl.com>
Subject: Re: Knightsbridge CDD resignation

Hi Mark,

Sorry for the delay, I've been traveling.

George,

I respectfully resign from the Knightsbridge CDD board.

Thanks,
Harry

SECTION C

RESOLUTION 2024-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KNIGHTSBRIDGE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING AN ASSISTANT SECRETARY OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Knightsbridge Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated within the City of Kissimmee, Osceola County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint an Assistant Secretary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE KNIGHTSBRIDGE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. _____ is appointed Assistant Secretary.

SECTION 2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 20th day of November, 2023.

ATTEST:

KNIGHTSBRIDGE COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

MINUTES

MINUTES OF MEETING
KNIGHTSBRIDGE
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Knightsbridge Community Development District was held Monday, October 16, 2023 at 2:00 p.m. at the Oasis Club at ChampionsGate at 1520 Oasis Club Blvd., ChampionsGate, Florida.

Present and constituting a quorum were:

Rob Bonin	Vice Chairman
Steve Greene	Assistant Secretary
Nicole Henley	Assistant Secretary

Also present were:

George Flint	District Manager
Amanda Udstad	District Engineer
Alan Scheerer	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll. There were three Board members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Flint: Only Board and staff are present.

THIRD ORDER OF BUSINESS

Approval of Minutes of the September 11, 2023 Meeting

Mr. Flint: You have the minutes from September 11, 2023 meeting. Are there any comments or corrections to those?

Mr. Bonin: I wanted to make the point that Harry is no longer with Lennar.

Mr. Flint: I have not seen a resignation from him so he needs to reach out to them.

On MOTION by Mr. Bonin, seconded by Ms. Henley, with all in favor, the Minutes of the September 11, 2023 Meeting, were approved, as presented.
--

FOURTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Trucco: The only update that I have is that we are nearing closer to finalizing conveyance of the lift station tract to Tohopekaliga Water Authority. I had an email last night from Toho stating that their outside counsel has signed off on the survey. They just need that signed and certified, so I reached out to Katherine Barr at Lennar to proceed with that. She said she would probably get that done and returned today. I also got confirmation that one of the commitment documents that we had discussed at the last meeting, because Lennar took down a second phase. Lennar is actually the owner of all of the property and one of the easements that we were going to have to figure out to get a release on, the underwriter has released that from the commitment.

Mr. Bonin: Are you talking about the access easement?

Ms. Trucco: Yes, that one. The water movement agreement is the one that still needs to be released but Mark McDonald and Chuck is working on getting a release on that so that is the only related commitment document to this lift station tract that needs to be released. I will loop you into that email with Chuck in case you have any ideas for the water movement agreement.

Mr. Bonin: Yes, this one is definitely extremely important. We are on the edge of asking for final sign off. We met with Toho last week and they are going to allow us to do a prefinal this morning and then the final walk and then basically waiting for the lift station to start. We get power to the lift station and have startup and they sign off, so all of the lift station conveyance documents have to be 100% within the next 10 business days.

Ms. Trucco: I do need a cost estimate for that station. Usually, the District Engineer will provide that to us but David confirmed there is a different project engineer for this lift station so I don't know how we can go about getting that.

Mr. Bonin: That is Jimmy Eskey. I will text him right now. If we don't already have it, we will have it today or tomorrow. Who needs that cost estimate?

Ms. Trucco: This is for the insurance policy. Also, Katherine is working on the Notice of Commencement that we need. That is all I have for today.

B. Engineer

Mr. Flint: Anything from the engineer?

Ms. Udstad: I don't have anything.

C. District Manager's Report**i. Approval of Check Register**

Mr. Flint: You have the check register from August 26, 2023 through October 6, 2023 for \$20,474.80. Any questions on the check register and if not, is there a motion to approve it?

On MOTION by Mr. Bonin, seconded by Ms. Henley, with all in favor, the Check Register for \$20,474.80, was approved.

ii. Balance Sheet and Income Statement

Mr. Flint: You have the unaudited financials through August 31st. No action is required. Any questions on those? Hearing none.

iii. Ratification of Funding Request #16 – #17

Mr. Flint: Funding Requests #16 – #17. Funding request #16 is for \$5,386.95 and #17 is for \$7,189.46.

On MOTION by Mr. Bonin, seconded by Ms. Henley, with all in favor, Funding Requests #16 – #17, were ratified.

FIFTH ORDER OF BUSINESS

Other Business

A. Discussion of Pending Plat Conveyances

B. Status of Permit Transfers

Mr. Flint: Any plats, conveyances, or permit transfers? If not, is there anything else the Board wants to discuss that is not on the agenda?

Mr. Bonin: No.

SIXTH ORDER OF BUSINESS

Supervisor’s Requests

There being no comments, the next item followed.

SEVENTH ORDER OF BUSINESS

Adjournment

Mr. Flint: If there is nothing else is there a motion to adjourn?

On MOTION by Mr. Bonin, seconded by Mr. Greene, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION V



KATRINA S. SCARBOROUGH, CFA, CCF, MCF OSCEOLA COUNTY PROPERTY APPRAISER

Knightsbridge CDD

This Data Sharing And Usage Agreement, hereafter referred to as "Agreement," establishes the terms and conditions under which the **Knightsbridge CDD**, hereafter referred to as agency, can acquire and use Osceola County Property Appraiser (OCPA) data that is exempt from Public Records disclosure as defined in [FS 119.071](#).

Please note the referenced statute has amended as of October 1, 2021. The paragraph below reflects the changes.

The confidentiality of personal identifying and location information including: names, mailing address, or any other descriptive property information that may reveal identity or home address pertaining to parcels owned by individuals that have received exempt/confidential status, hereafter referred to as confidential personal identifying and location information, **will be protected as follows:**

1. The **agency** will not release confidential personal identifying and location information that may reveal identifying and location information of individuals exempted from Public Records disclosure.
2. The **agency** will not present the confidential personal identifying and location information in the results of data analysis (including maps) in any manner that would reveal personal identifying and location information of individuals exempted from Public Records disclosure.
3. The **agency** shall comply with all State laws and regulations governing the confidentiality of personal identifying and location information that is the subject of this Agreement.
4. The **agency** shall ensure any employee granted access to confidential personal identifying and location information is subject to the terms and conditions of this Agreement.
5. The **agency** shall ensure any third party granted access to confidential personal identifying and location information is subject to the terms and conditions of this Agreement. Acceptance of these terms must be provided in writing to the **agency** by the third party before personal identifying and location information is released.
6. The terms of this Agreement shall commence on **January 1, 2024** and shall run until **December 31, 2024**, the date of signature by the parties notwithstanding. **This Agreement shall not automatically renew.** A new agreement will be provided annually for the following year.

IN WITNESS THEREOF, both the Osceola County Property Appraiser, through its duly authorized representative, and the **agency**, through its duly authorized representative, have hereunto executed this Data Sharing and Usage Agreement as of the last below written date.

OSCEOLA COUNTY PROPERTY APPRAISER

Knightsbridge CDD

Signature: _____

Signature: _____

Print: Katrina S. Scarborough

Print: _____

Date: _____

Title: _____

Date: _____

Please returned signed **original copy**, no later than January 31, 2024.

2505 E IRLO BRONSON MEMORIAL HWY
KISSIMMEE, FL 34744
(407) 742-5000

INFO@PROPERTY-APPRAISER.ORG • PROPERTY-APPRAISER.ORG

SECTION VI

SECTION C

SECTION 1

Knightsbridge Community Development District

Summary of Check Register

October 7, 2023 through November 10, 2023

Fund	Date	Check No.'s	Amount
General Fund	10/12/23	40 - 41	\$ 7,189.46
	10/19/23	42 - 43	\$ 473.25
	11/9/23	44	\$ 120.60
Total Amount			\$ 7,783.31

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/12/23	00004	8/29/23 19214	202310 310-51300-45000	FY24 INSURANCE POLICY	*	5,200.00	
				EGIS INSURANCE ADVISORS			5,200.00 000040
10/12/23	00003	9/05/23 120302	202308 310-51300-31500	GENERAL COUNSEL AUG23	*	1,189.46	
		9/05/23 120305	202308 310-51300-31500	CONVEYANCES AUG23	*	800.00	
				LATHAM, LUNA, EDEN & BEAUDINE LLP			1,989.46 000041
10/19/23	00005	10/02/23 89551	202310 310-51300-54000	SPECIAL DISTRICT FEE FY24	*	175.00	
				DEPARTMENT OF ECONOMIC OPPORTUNITY			175.00 000042
10/19/23	00002	9/30/23 08017683	202309 310-51300-48000	FY24 BOS MEETING DATES	*	298.25	
				TRIBUNE PUBLISHING COMPANY LLC DBA			298.25 000043
11/09/23	00008	10/03/23 023072.0	202309 310-51300-31100	GENERAL ENGINEERING SEP23	*	120.60	
				MADDEN, MOORHEAD & STOKES LLC			120.60 000044
TOTAL FOR BANK A						7,783.31	
TOTAL FOR REGISTER						7,783.31	

SECTION 2

Knightsbridge
Community Development District

Unaudited Financial Reporting
October 31, 2023



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1	<hr/>	<u>Balance Sheet</u>
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Knightsbridge
Community Development District
Combined Balance Sheet
October 31, 2023

		<i>General Fund</i>
Assets:		
Cash:		
Operating Account	\$	6,970
Due from Developer	\$	121
Total Assets	\$	7,091
Liabilities:		
Accounts Payable	\$	10,675
Total Liabilites	\$	10,675
Fund Balance:		
Unassigned	\$	(3,584)
Total Fund Balances	\$	(3,584)
Total Liabilities & Fund Balance	\$	7,091

Knightsbridge
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending October 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/23	Thru 10/31/23	Variance
Revenues:				
Assessments	\$ 151,677	\$ -	\$ -	\$ -
Developer Contributions	\$ 264,083	\$ 5,200	\$ 5,200	\$ -
Total Revenues	\$ 415,760	\$ 5,200	\$ 5,200	\$ -
Expenditures:				
General & Administrative:				
Supervisor Fees	\$ 12,000	\$ 1,000	\$ 600	\$ 400
FICA Expenditures	\$ 918	\$ 77	\$ 46	\$ 31
Engineering	\$ 10,000	\$ 833	\$ 401	\$ 433
Attorney	\$ 20,000	\$ 1,667	\$ -	\$ 1,667
Annual Audit	\$ 5,000	\$ -	\$ -	\$ -
Assessment Administration	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Arbitrage	\$ 900	\$ -	\$ -	\$ -
Dissemination	\$ 7,000	\$ -	\$ -	\$ -
Trustee Fees	\$ 8,142	\$ -	\$ -	\$ -
Management Fees	\$ 40,000	\$ 3,333	\$ 3,333	\$ 0
Information Technology	\$ 1,800	\$ 150	\$ 150	\$ -
Website Maintenance	\$ 1,200	\$ 100	\$ 100	\$ -
Telephone	\$ 300	\$ 25	\$ -	\$ 25
Postage & Delivery	\$ 1,000	\$ 83	\$ 4	\$ 79
Insurance	\$ 5,750	\$ 5,750	\$ 5,200	\$ 550
Copies	\$ 1,000	\$ 83	\$ -	\$ 83
Legal Advertising	\$ 5,000	\$ 417	\$ -	\$ 417
Other Current Charges	\$ 2,500	\$ 208	\$ 46	\$ 162
Office Supplies	\$ 625	\$ 52	\$ 0	\$ 52
Travel Per Diem	\$ 660	\$ 55	\$ -	\$ 55
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ 175	\$ -
Total General & Administrative	\$ 128,970	\$ 19,009	\$ 15,056	\$ 3,953

Knightsbridge
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending October 31, 2023

	Adopted Budget	Prorated Budget Thru 10/31/23	Actual Thru 10/31/23	Variance
<u>Operations & Maintenance</u>				
Field Expenditures				
Property Insurance	\$ 10,000	\$ -	\$ -	-
Field Management	\$ 15,000	\$ -	\$ -	-
Landscape Maintenance	\$ 119,700	\$ -	\$ -	-
Landscape Replacement	\$ 10,000	\$ -	\$ -	-
Pond Maintenance	\$ 8,026	\$ -	\$ -	-
Streetlights	\$ 53,064	\$ -	\$ -	-
Electric	\$ 10,000	\$ -	\$ -	-
Water	\$ 30,000	\$ -	\$ -	-
Sidewalk & Asphalt Maintenance	\$ 10,000	\$ -	\$ -	-
Irrigation Repairs	\$ 6,000	\$ -	\$ -	-
General Repairs & Maintenance	\$ 5,000	\$ -	\$ -	-
Stormwater Maintenance	\$ 5,000	\$ -	\$ -	-
Field Contingency	\$ 5,000	\$ -	\$ -	-
Total Operations & Maintenance	\$ 286,790	\$ -	\$ -	-
Total Expenditures	\$ 415,760	\$ 19,009	\$ 15,056	\$ 3,953
Excess (Deficiency) of Revenues over Expenditures	\$ -		\$ (9,856)	
Fund Balance - Beginning	\$ -		\$ 6,271	
Fund Balance - Ending	\$ -		\$ (3,584)	

Knightsbridge
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Developer Contributions	\$ 5,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,200
Total Revenues	\$ 5,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,200
Expenditures:													
General & Administrative:													
Supervisor Fees	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600
FICA Expenditures	\$ 46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46
Engineering	\$ 401	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 401
Attorney	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Assessment Administration	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Arbitrage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dissemination	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Management Fees	\$ 3,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,333
Information Technology	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150
Website Maintenance	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage & Delivery	\$ 4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4
Insurance	\$ 5,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,200
Printing & Binding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Current Charges	\$ 46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46
Office Supplies	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Travel Per Diem	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dues, Licenses & Subscriptions	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175
Total General & Administrative	\$ 15,056	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,056

Knightsbridge
 Community Development District
 Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<i>Operations & Maintenance</i>													
Field Expenditures													
Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Field Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Landscape Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Landscape Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pond Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Streetlights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electric	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sidewalk & Asphalt Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Irrigation Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stormwater Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Field Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operations & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 15,056	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,056
Excess Revenues (Expenditures)	\$ (9,856)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,856)

SECTION 3

Knightsbridge
Community Development District

Funding Request #18
October 12, 2023

Bill to: Lennar

General Fund
FY2023

1 Madden, Moorhead & Stokes LLC
Invoice # 023072.000-2 - General Engineering - September 2023 \$ 120.60

\$ 120.60

Total: \$ 120.60

Please make check payable to:

Knightsbridge Community Development District
6200 Lee Vista Blvd, Suite 300
Orlando, FL 32822



MADDEN
MOORHEAD & STOKES, LLC
CIVIL ENGINEERS

Madden, Moorhead & Stokes, LLC
 431 East Horatio Avenue
 Suite 260
 Maitland, FL 32751

October 3, 2023
 Invoice No: 023072.000 - 2

Governmental Management Services- Central FL, LLC
 ATTN: Knightsbridge CDD
 219 East Livingston Street
 Orlando, FL 32801

Project 023072.000 Knightsbridge CDD O&M
 Basis of Billing: Per letter of agreement signed by Adam Morgan on 2/24/23.
 Status:


Invoice Period: August 27, 2023 - September 30, 2023

Billing Phase	Contract Amount	Percent Complete	Billed To Date	Previous Fee Billing	Current Billed
Administration	12,000.00	7.00	840.00	720.00	120.00
Total Fee	12,000.00		840.00	720.00	120.00
Total Fee					120.00
Reimbursable Expenses					
Copies					.60
Total Reimbursables					.60
Total this Invoice					\$120.60

Outstanding Invoices

Number	Date	Balance
1	8/31/2023	721.08
Total		721.08

pd 9/28/23
ck 38

Authorized By: 
 DAVID REID

Received 10/9/23

Unbilled Detail

Monday, October 2, 2023

10:36:26 AM

Madden, Moorhead, & Stokes, LLC

As of 10/2/2023

Billing Status	Date	Labor Code /Account	Employee/ Reference	Description	Hours/ Units	Billing Rate	Billing Amount
----------------	------	---------------------	---------------------	-------------	--------------	--------------	----------------

Project Number: 023073.000 Knightsbridge CDD Construction Ser. 2023

Phase Number: 1 Administration

Principal: DAVID REID

Total Compensation:

Rev Type: B

JTD Billed:

Project Manager:

Client Name:

Governmental Management Services- Central FL, LLC

Labor:

B	9/16/2023	16354	25	PORPORA, AMANDA	1.00	100.00	100.00
		CDD BOS meeting					

move to # 23072

Total Billable Labor	1.00		100.00
Total Labor	1.00		100.00

Phase Number: 2 Reimburse Expenses

Principal: DAVID REID

Total Compensation:

Rev Type: B

JTD Billed:

Project Manager:

Client Name:

Governmental Management Services- Central FL, LLC

Units:

H	8/26/2023	0002	0000027	COLOR COPIES 8TH PERIOD 2023	2.00	.30	.60
---	-----------	------	---------	------------------------------	------	-----	-----

Total Held Units 2.00 .60

Total Units 2.00 .60

Total for 023073.000 3.00 100.60

Final Totals

3.00 100.60

Report Summary (Billing):

	Hours	Labor	Consultants:	Expenses:	Units:
Billable	1.00	100.00			
Held					.60
Total	1.00	100.00			.60

move to 023072.000 OK. o & m

Unbilled Detail

Monday, October 2, 2023

10:36:25 AM

Madden, Moorhead, & Stokes, LLC

As of 10/2/2023

Billing Status	Date	Labor Code /Account	Employee/ Reference	Description	Hours/ Units	Billing Rate	Billing Amount
----------------	------	---------------------	---------------------	-------------	--------------	--------------	----------------

Final Totals

Report Summary (Billing):

	Hours	Labor	Consultants:	Expenses:	Units:
Billable					
Held					
Total					

Billing Backup

Thursday, October 5, 2023

Madden, Moorhead, & Stokes, LLC

Invoice 2 Dated 10/3/2023

1:36:24 PM

Project	023072.000	Knightsbridge CDD O&M
---------	------------	-----------------------

Professional Personnel

				Hours
	Construction Administration			
25	16354 - 16 - PORPORA, AMANDA	9/16/2023		1.00
	CDD BOS meeting			
	Totals			1.00
	Total Labor			

Reimbursable Expenses

Copies				
UN	000027	8/26/2023	COLOR COPIES 8TH PERIOD 2023 / 2.0 Copies @ 0.30	.60
	Total Reimbursables			.60
			Total this Project	\$.60
			Total this Report	\$.60